

## **620-6-.06 Reports. Amended.**

(1) All Designated Certified Operators shall maintain by month records covering all Wood Destroying Organisms jobs completed, each Official Georgia Wood Infestation Inspection Report issued and each new contract issued on the basis of a previous treatment. Such records shall include the information listed below, shall be retained in the office of the Licensee for at least two (2) years from the date the record is created and shall be open to inspection by or furnished to the Commission or Commissioner upon request:

- (a) The name of the owner and the complete physical address of the treated structure;
- (b) The pest(s) and type of structure treated;
- (c) The date the job or inspection was completed;
- (d) Notation of any deviation from the Minimum Adequate Treatment Standards as prescribed in 620-6-.04, along with an Exception Form II signed by the property owner or his agent.

(2) Within thirty (30) days of a request by the Commission or Commissioner, Licensee shall provide a compilation of information contained in the above records for any specific portion of the two (2) year retention period.

Authority O.C.G.A. Sec. 43-45-8. **History.** Original Rule entitled "Reports" adopted. F. Feb. 14, 1985; eff. Mar. 6, 1985. **Repealed:** New Rule of same title adopted. F. Jan. 23, 1992; eff. Feb. 12, 1992. **Repealed:** New Rule of same title adopted. F. June 4, 1997; eff. July 1, 1997, as specified by the Agency. **Amended:** F. Oct. 3, 2000; eff. Nov. 1, 2000, as specified by the Agency.